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29 January 1953

MEMORANDUM FOR: Assistant Deputy Director, Administration
(Inspection and Security)

SUBJECT : Central Intelligence Agency Participation in
Air Raid Drill

1. Your report on the Central Intelligence Agency participation in the air raid drill staged by the District of Columbia Civil Defense Authorities on 12 December 1952 has been reviewed by this office.

2. As it points up several unresolved issues, we assume we will have in the near future either (a) your definite and positive recommendations, or (b) a report of your action.

3. The unresolved issues are as follows:

a. Installation of bell and light signal devices in every Central Intelligence Agency building.

b. Installation by General Services Administration of electric-bell fire alarms in those of our buildings which do not have them.

c. Issuance of police whistles to wardens in each building.

d. Resolution with the Civil Defense Branch, General Services Administration, of the question of the adequacy of shelter areas within our buildings.

e. Advisability and program for unannounced air raid drills in the future.

f. Precise role emergency force members will play in future air raid drills.

LAWRENCE R. HOUSTON
Acting
Deputy Director
(Administration)